

CITY OF CHARDON SERVICE COMMITTEE MEETING
Meeting Minutes
September 24, 2020

Service Committee Members present: Andrew Blackley, Jeffrey Smock

Also Present:

Benjamin Chojnacki, Law Director
Doug Courtney, City Engineer
Paul Hornyak, Public Service
Director

Becky Repasky, Secretary
Mate Rogonjic, Finance Director
Randy Sharpe, City Manager

Andrew Blackley, Chairman, called the Service Committee meeting to order at 4:00 p.m.

APPROVAL OF MINUTES

Mr. Smock had 1 typographical error request. Mr. Smock made a motion to approve the minutes of August 11, 2020. It was seconded by Mr. Blackley. The vote carried 2-0.

2021-2025 CAPITAL IMPROVEMENT BUDGET REVIEW

Mr. Rogonjic said the Capital Improvement Plan is projecting \$17.7 million to be spent on capital projects. He said 56% of that money is loan/grant money. Street improvements are approximately \$9 million of that total number.

Mr. Rogonjic explained the Center Street Sidewalk Infill can be moved up to 2021 because bids for this year's sidewalk program came in under budget. There will be new sidewalk installed on Washington in 2022. In 2025, Downing Drive, Allynd Blvd. and Basquin will get sidewalks which will cost approximately \$280,000. Mr. Smock asked if this plan was based on the study. Mr. Rogonjic said yes. Due to a lack of available funding, the East Park Street Parking Improvement Project has been delayed one year, moving construction from 2025 to 2026. Resurfacing of State Route 44 and U.S. Route 6 has been included to engineer in 2023 and construct in 2024, with 64% of the construction costs being funded with federal and state grants in 2024.

Mr. Rogonjic explained the General Fund is projected to have positive ending balances for the next five years. While the General Capital Improvement Fund is projecting negative balances towards the end of the five years because of COVID 19 and lower income tax collection.

Mr. Rogonjic said for 2021, there will need to be consideration for a Fire/EMS Levy. The last levy was in 2012.

For expenses, the changes in income tax determine no wage increase for the next three years. The City has also planned for a 5% increase in health insurance over the next five years.

Mr. Blackley asked what will take place with the water capital improvement fee. Mr. Rogonjic explained the water capital improvement and sewer capital improvement fees will increase. The capital fees cover the debt payments and provide funding for future capital and debt expenditures. Mr. Smock commented he would like to be financially responsible and not do the roll back on the water-sewer fees. He would rather keep the fees where they are at to reduce future increases.

Mr. Blackley commented the debt numbers are hard to see. Mr. Rogonjic said a lot will go away next June once the WWTP is paid off. Mr. Smock commented that a lot of work has been done with that debt money.

Mr. Smock asked if this Capital Improvement Plan packet will be given to Council as is. Mr. Rogonjic said yes; maps will be added and a hard copy will be given to Council members.

Mr. Smock made a motion to recommend to Council the 2021-2025 Capital Improvement Plan. It was seconded by Mr. Blackley. The vote carried 2-0.

UPDATE ON THE OPWC PROJECT – CHARDON AVENUE AND CANFIELD DRIVE

Mr. Courtney said 75% plans have been given to the Public Service Department and Water Department for review. A meeting will be set up to go over the plans. The project will bid in January, 2021. Construction will take place at the end of the school year and go into the start of the next school year. New sanitary sewers and storm sewers will be going in. And it will be a full pavement repair. A town hall will be had to inform the residents. Closer to plan completion, the City will meet with the schools to go over details for traffic.

Mr. Blackley commented residents will need to be made aware of where they can park when they cannot access their driveways. Mr. Blackley asked if the estimates are still true. Mr. Courtney said he will review the estimates based on the completed plans and inform the Committee.

OTHER BUSINESS

Mr. Hornyak explained the Gazebo demolition is just near completion. He is pleased with the work JP Interiors is doing. The only surprise was some electrical concerns and some rotting due to weather. The electrical wires have been addressed. The base of the new columns was inspected by the structural engineer and they meet specifications – a letter will be sent to the County Building Department.

EXECUTIVE SESSION – none

ADJOURN

Mr. Smock made the motion to adjourn. Mr. Blackley seconded it. The meeting was adjourned at 4:27 p.m.

Respectfully Submitted:

ANDREW BLACKLEY, SERVICE COMMITTEE CHAIRMAN

Rebecca Repasky, Secretary