

CITY OF CHARDON SERVICE COMMITTEE MEETING
Meeting Minutes
May 16, 2019

Service Committee Members present: Andy Blackley, Dave Lelko

Also Present: Doug Courtney, City Engineer
Paul Hornyak, Public Service Director
Becky Repasky, Secretary
Randy Sharpe, City Manager
Jeff Smock, Mayor

Others Present: Joe Koziol, Times

Andrew Blackley, Chairman, called the Service Committee meeting to order at 8:00 a.m.

APPROVAL OF MINUTES

Mr. Lelko made the motion to approve the January 29, 2019 minutes. It was seconded by Mr. Blackley.

UPDATE ON THE GAZEBO RENOVATIONS

Mr. Hornyak reviewed the memorandum regarding the Gazebo renovation. He explained Craig Cohen with the help of Brian Brock, of Brock Construction, will address the upper attic, the foundation under the concrete slab and the plates for the columns. Mr. Hornyak said two (2) contractors said the drawings are sufficient to provide a price for the work. He explained further investigation under the columns is needed. Once the columns and the plates underneath are investigated, Mr. Cohen will review the work if it needs to be addressed.

Mr. Blackley asked if the intention of the project is to dismantle the Gazebo or replace one column at a time. Mr. Hornyak explained it will be similar to a house being raised but only the top portion will be raise. He said there is some water in the attic that will be corrected.

Mr. Blackley asked if the entire concrete slab is being removed or by column area. Mr. Hornyak said he is unsure and will not know until the investigation takes place.

Mr. Blackley asked if scaffolding will be used. Mr. Hornyak said yes.

Mr. Hornyak asked for direction from the Committee because work will most likely be done during the winter which will increase the cost because of needed heaters and tents. Mr. Blackley asked for an approximate time frame for the work. Mr. Hornyak said close to six (6) weeks. Mr. Blackley asked if it could be done after the Maple Festival. Mr. Hornyak suggested work begin in September and go through October; and wait until spring to paint the Gazebo. He explained paint cannot be done in temperatures below 50 degrees. Mr. Lelko said to check with the Chardon Square Association for their fall events. The Committee agreed to start the work in September.

Mr. Blackley asked for an approximate project cost. Mr. Hornyak said it could be \$60,000 for the work. Mr. Blackley asked if that includes rebuilding the wooden steel columns. Mr. Hornyak said yes, but the materials are not yet specified; when the materials are listed, they will be reviewed by Mr. Durante.

Mr. Sharpe said to be aware of the Halloween parade around the Square and Gazebo. Mr. Hornyak said the Gazebo will be fenced off.

DISCUSS THE NEXT OPWC ROUND FOR CHARDON AVENUE AND CANFIELD DRIVE

Mr. Courtney reviewed the memorandum provided. He explained the total project cost will be: \$1,935,000.00. The City will request \$400,000 from the OPWC Grant and \$1,100,000 from the OPWC Loan. Chardon Avenue

will include full pavement reconstruction and rehabilitation, storm drainage work, new drive aprons and water and sanitary sewer replacements.

Mr. Blackley commented the water mains are especially important for the high school and residents there. He said to make sure the schools do not need any extra water connections. Mr. Blackley asked if a fire flow analysis has been done. Mr. Hornyak said no, it cannot be done. Mr. Courtney said one was attempted in 2016 but the static pressure was 85-90 range and they did not take the analysis any further. Mr. Blackley asked the schools be contacted for any special considerations needed. Mr. Lelko asked if the rest of Memorial Drive will want to be included at the expense of the schools. Mr. Hornyak said they have been asked for this project and other projects if they want the contractor to address the rest of the street. Mr. Hornyak said they have been given the contact information and it will be their responsibility to discuss the work with the contractor. Mr. Blackley said to be aware of the school calendar when scheduling the work.

Mr. Lelko asked for a time frame for the work. Mr. Courtney said construction is in 2021; and the City will be notified of the award in July, 2020.

Mr. Courtney explained the last time Canfield was addressed was in 2001. He said work will include storm drainage work and pavement repair. There will be no sanitary, water main or drive apron work.

Mr. Lelko asked if the ditches will be closed. Mr. Courtney said no, it is too expensive. Mr. Lelko asked if it can be looked at in the future. He asked what the water source is for the residents. Mr. Courtney said ten (10) to twelve (12) houses are still on wells – no sanitary sewer. Mr. Blackley commented it would be ideal to have those residents on the City's water system. He asked for consideration of that when the trunk sewer project takes place. Mr. Lelko asked if it could be included in the application now. Mr. Sharpe said no. Mr. Blackley said to consider the work before Canfield is paved. Mr. Sharpe said legislation to move forward with the application will come before Council. Mr. Smock asked if there are residents still on well, does the City get the report of bad test results. Mr. Hornyak said no, that is only through the County. Mr. Lelko asked where else residents are still on wells. Mr. Hornyak said the bottom of Claridon and Thwing Road.

DISCUSS 108 SOUTH STREET GRAVEL PARKING LOT REGRADING

Mr. Courtney explained Mr. Blackley's prior proposed work has been completed for this project. Work will include grading, drainage improvement and catch basins will be installed. Mr. Courtney explained this is preparation work for the bigger project in the future of paving the lot. Mr. Lelko asked what type of gravel will go in. Mr. Courtney said asphalt grindings which will be rolled. Mr. Sharpe said when it is driven on, the grindings will solidify. Mr. Sharpe explained this work is not funded in the budget, and will Staff see if Barbicas Construction will include this work as a change order to the current work they are doing on South Hambden. Mr. Lelko clarified the work will be done this year. Mr. Sharpe said yes.

DISCUSS CONGESTION MITIGATION AND AIR QUALITY GRANT

Mr. Hornyak explained he, Chief Niehus, Kevin Westbrook and Mr. Courtney met to discuss the need to upgrade the signalization system because it is older and the software will not be supported in the future. Mr. Hornyak said the updates are going to happen no matter what. He said Mr. Westbrook can help with the CMAQ Grant that is due in 2025. Mr. Sharpe explained the CMAQ Grant just became available. Mr. Hornyak said the City is able to provide Mr. Westbrook a small stipend to start the application process. Mr. Hornyak said the cost of the upgrade will be approximately \$2,000,000 and does not have to be done all at one time. Mr. Sharpe explained the grant is an 80/20 matching funds grant and usually, \$400,000 is given.

Mr. Lelko asked what will be improved. Mr. Blackley said controllers and the software. Mr. Sharpe said a line of copper needs to be put in and be sent to the municipal building. Mr. Blackley said this is for quicker response. Mr. Courtney explained technology is getting better and an upgrade is needed.

Mr. Sharpe asked for permission to move forward with the grant. The Committee said yes.

Mr. Blackley said he has also spoken to Mr. Westbrook and he said the CMAQ money comes from the State of Ohio and they are not likely to fund replacement projects because cities should have been doing this already. Mr. Blackley said to still apply for it, but do not expect money from it. Mr. Blackley suggested start looking into better pedestrian flow for the Square as well.

OTHER BUSINESS

Mr. Lelko said the work in the Woods of Burlington is moving along and the construction company is handling the traffic very well. He asked when work will be completed. Mr. Courtney said within a week.

Mr. Lelko commented the restoration work on the Square by S.A.M. Landscaping was quick and well done.

Mr. Lelko asked if Staff can look into providing one (1) designated parking space for business owners on Main Street in the alley so they can load and unload supplies. Mr. Smock said he does not think the public parks in the alley. Mr. Blackley commented those spots should be for customers. Staff and the Committee will walk the property to determine if that request can take place.

Mr. Sharpe said there is a pre-construction meeting on Friday, May 17th with Ohio Paving for the reconstruction work in the municipal parking lot. He said a schedule for the work will be determined then. He requested signs be put up at 106 Water Street for city employees, court employees, police and court visitors parking only. Mr. Blackley suggested asking the County employees to park in the gravel jury lot. Mr. Sharpe said the police will use the gravel lot on the other side of the building. Mr. Blackley asked if the sally-port will still be accessible. Mr. Hornyak said a period of time they may not be, but Chief and the Sheriff's Dept. are invited for the discussion on Friday. Mr. Sharpe said he is working with the Judge to keep court cases light during this time.

Mr. Hornyak followed up regarding the South Hamden project where residents would be notified of having the contractor complete their entire apron. Mr. Hornyak said there are only two (2) partial and one (1) apron that would be effected and once the contractor spray paints the line and begin saw cutting to that certain point begins, residents will then generally inquire about the rest of the repair. He said an entire street mailer is not needed. Mr. Blackley agreed and said that is the responsibility at that point of the resident to work out with the contractor. Mr. Blackley asked if the curbs will be repaired. Mr. Courtney said yes.

EXECUTIVE SESSION – none

ADJOURN

Mr. Lelko made the motion to adjourn. Mr. Blackley seconded it. The meeting was adjourned at 9:10 a.m.

Respectfully Submitted:

ANDREW BLACKLEY, CHAIRMAN

Rebecca Repasky, Secretary