

CITY OF CHARDON SERVICE COMMITTEE MEETING

Meeting Minutes

April 10, 2018

Service Committee Members present: Andy Blackley, Dave Lelko

Also Present: Doug Courtney, City Engineer
Paul Hornyak, Director of Public Service
Becky Repasky, Secretary
Randy Sharpe, City Manager
Jeff Smock, Mayor
Steve Yaney, Planning and Zoning Administrator

Andrew Blackley, Chairman, called the Service Committee meeting to order at 8:00 a.m. Roll was called.

APPROVAL OF MINUTES

Mr. Lelko made the motion to approve the February 6, 2018 minutes; with the listed corrections:

- The price difference for the 8-ton truck is approximately \$50,000 - \$60,000
- Mr. Lelko said he abstained for the February 6th, 2018 minutes
- Mr. Lelko said the ditching on page 2 refers to the Chardon Avenue area; not Pine Hollow Circle
- Mr. Hornyak said on page 2, the berms will be graded, not built up (because they already are)

It was seconded by Mr. Blackley. All approved.

NEW BUSINESS

UPDATE ON CLARIDON ROAD, E. KING STREET AND THWING ROAD IMPROVEMENT PROJECT

Mr. Courtney said three (3) bids were received on Friday, April 6th and Trax Construction will be awarded the contract with bid of \$1.4 million.

Mr. Courtney reviewed the memorandum provided to the Committee for the project updates.

Mr. Blackley said under the Maple Highlands Trail bridge, debris has fallen off where the stone abutment is; he asked if the Park District has been notified. Mr. Hornyak said he did notify the Park District and they have chosen at this time, not to address the issue. Mr. Blackley asked Mr. Hornyak to follow up on this issue.

Mr. Lelko asked what the budget for this project is. Mr. Blackley said \$1.7 million. Mr. Courtney explained because there was a cost savings of \$17,000 elsewhere for the project, he was able to widen the west end portion of Claridon to 24 feet and include curb installation. Mr. Lelko asked if cement will be extended out from the curb. Mr. Courtney said asphalt will extend to the curb.

DISCUSSION ON DRIVE CULVERT RESPONSIBILITY

Mr. Blackley explained he does not want residents to overpay for maintenance regarding drive culverts. He said the City does have responsibility to maintain this system.

Mr. Lelko asked who cleans out the drive culverts under the driveways. Mr. Blackley said the residents. Mr. Hornyak said there are times the City will come to assist the home owner and jet it out. Mr. Lelko said he cannot see the average home owner taking care of this issue. Mr. Hornyak explained that if the water is flowing properly, the culvert will clean itself out. Mr. Blackley asked what happens to the materials that get deposited at the end. Mr. Hornyak said the Street Department will take care of it.

Mr. Blackley asked how the revisions are going to the municipal specifications. Mr. Courtney said slowly. Mr. Blackley asked for a completion time. Mr. Courtney said sometime this year. Mr. Blackley asked if he will be using the same standards as Cuyahoga County. Mr. Courtney said yes. Mr. Smock asked what the specification for the pipe standard is. Mr. Courtney said reinforced concrete pipe or corrugated HDPE pipe.

The Committee held a discussion on enclosing ditches. Mr. Blackley asked if enclosing ditches could be a city project with the residents paying the city for the work. Mr. Hornyak said that would be too expensive for the residents because it would be a prevailing wage project.

Mr. Hornyak said he would like to see ditch and drainage issues addressed in Chardon Park Estates before any other areas in the City, such as Wilson Mills Road. Mr. Sharpe explained Wilson Mills Road will be addressed when it is re-profiled prior to the completion of Meadowlands Extension.

Mr. Blackley asked which drive culvert specifications would be used. Mr. Hornyak said for residents, the residential specifications will be used, which will be the main focus right now. Mr. Blackley commented that for commercial properties, an engineering site plan will be required. Mr. Lelko asked if home owners currently pay for the entire ditch work. Mr. Hornyak said yes.

Mr. Blackley requested Staff look at the needed revisions to materials, which will go before Council, and then can come back to the Service Committee for approval. Mr. Blackley made the suggestion that the City should pay for a portion of the improvement costs.

DISCUSSION ON BID SPECIFICATIONS FOR SINGLE HAULER TRASH AND RECYCLING

Mr. Yaney explained Staff has collected information regarding a single trash hauler for the City at Council's request. He reviewed the memorandum provided to the Committee and explained the numbers from Waste Management are based on an individual in the Woods of Burlington – the cost could be lower, once a company provides a bid.

Mr. Yaney asked the Committee for a recommendation to put together a bid proposal for the trash haulers; which will require a bid bond and performance bond.

Mr. Lelko explained he has received a lot of questions from residents regarding this topic and would rather hold an open meeting, in the evening, for residents to come to ask questions before making a recommendation. Mr. Blackley said he likes what Staff has recommended but would also like resident input. He said he does not believe residents will have much issue with this proposal from Staff. Mr. Blackley said the concern may be recycling because not everyone recycles. Mr. Sharpe said there is the option of doing just trash pick-up or trash pick-up and recycling.

Mr. Lelko said he would like to see accurate prices first as well, to make a decision.

Mr. Smock suggested having a public hearing, chaired by Mr. Blackley, for the residents to come in and ask questions; as opposed to a regular Council meeting.

The Committee decided on: Tuesday, April 24th, 2018, at 6:30 p.m. for a public meeting. Mr. Blackley asked for the trash haulers to be invited to the meeting to assist with questions. Mr. Lelko said he would like to hear what type of services residents are currently getting from their hauler.

Mr. Yaney asked for any concerns with the current proposal from Staff. Mr. Blackley requested trash only and trash plus recycling as bid alternates.

Mr. Lelko asked what the bag service is. Mr. Sharpe explained the bag is used for people to put trash out two (2) times per month; at three (3) times per month, a tote will be needed. Mr. Sharpe said private drives can also join this contract if they would like.

Mr. Smock said residents could not opt out of this service. Mr. Sharpe said correct; it would be similar to the water/sewer service through the City. Mr. Yaney said accounts could be suspended, if a resident does not pay. Mr. Smock asked if a minimum fee will be required. Mr. Sharpe said yes.

Mr. Sharpe encouraged the Committee to decide if the City will pursue this, or not.

Mr. Lelko asked how the eight (8) week vacation hold number was decided. Mr. Yaney said that is a standard number from Waste Management and Rumpke for people that may leave for winter, for example. Mr. Lelko said eight (8) weeks is a long time and asked if there was a lower week number option. Mr. Sharpe said that can be asked. Mr. Yaney said it could be written into the contract, not the bid specifications.

Mr. Smock asked if there is an option for a smaller trash container. Mr. Sharpe said yes, a 60 gallon; and a smaller tote does not qualify for a lower fee.

Mr. Lelko commented having two (2) totes is hard because of limited garage space; he asked if there is an option for a recycling container, for example. Mr. Sharpe said probably, but may cause the price to increase because the drivers would have to get out to get the container.

Mr. Lelko asked is this for single-family homes only. Mr. Yaney said it is for residential properties with up to three (3) units. He said the apartments on the Square, for example, do not qualify. Mr. Yaney said each unit will have a separate account and tote.

Mr. Sharpe said the option with a single trash hauler allows for the option of Trash Day to be eliminated because the bid specifications allow for one (1) bulk item to be placed out for pick-up each week. He explained items do not include construction items. Mr. Sharpe this could help address the aggressive pickers that have come through the City in the past. Mr. Yaney said the other option can be to have Trash Day be built into the bid specifications.

Mr. Smock asked if bulk items could be picked up monthly, instead of weekly. Mr. Sharpe said that can be asked.

Mr. Blackley asked if brush collection could be a bid alternate. Mr. Sharpe said yes. Mr. Lelko asked if that would be monthly. Mr. Yaney said it could be weekly, as well.

Mr. Sharpe explained fully automated pick-up is all trash must be in the tote; semi-automated pick-up is a few items may be outside the tote. Mr. Sharpe said Staff recommends the semi-automated pick-up.

Mr. Lelko suggested having broad specifications to see which hauler can do what. Mr. Yaney said a hauler may still bid to their preferences, not necessarily everything that has been requested. Mr. Sharpe said Waste Management will not pick up Christmas trees, but will provide a roll-off container at the Waste Water Treatment Plant, as a drop-off site.

Mr. Sharpe asked what the Committee would like for the open public meeting. Mr. Blackley requested a power point presentation and Staff assistance, as needed.

EXECUTIVE SESSION – none

ANY OTHER BUSINESS

Mr. Sharpe shared that the NOPEC Energizing Community Grant has been awarded for the LED lights and Staff will choose the first selection of pole lights to be upgraded.

Mr. Lelko asked when the sidewalks inside the Square will be done. Mr. Courtney said fall, 2018. Mr. Lelko asked if they will be extended to the curb. Mr. Courtney said yes, and that the survey work is being done.

Mr. Lelko asked if the Gazebo work is still slated for 2019. Mr. Sharpe said yes. Mr. Hornyak said the exact replacement bricks have been found and will be purchased. He said work on the bricks will be done late spring/early summer; and work will only be done during Monday through Wednesday. Only work that can be completed during those days is permitted so that a safe and open path will be open during the weekend days for events and will not need to be taped off.

Mr. Lelko asked about the tree lawn restoration for Chardon Park Estates. Mr. Hornyak said the final walk-through has not been done yet and any restoration concerns will be addressed when the walk-through takes place.

Mr. Sharpe said for the next Service Committee meeting, a discussion on truck routes will need to be had since it is not a discussion for the Safety Committee.

ADJOURN

Mr. Lelko made the motion to adjourn. Mr. Blackley seconded it. The meeting was adjourned at 9:36 a.m.

Respectfully Submitted:

ANDREW BLACKLEY, CHAIRMAN

Rebecca Repasky, Secretary