

**CITY OF CHARDON SERVICE COMMITTEE MEETING**

*Meeting Minutes*

January 29, 2019

Service Committee Members present: Andy Blackley, Dave Lelko

Also Present: Doug Courtney, City Engineer  
Paul Hornyak, Public Service Director  
Becky Repasky, Secretary  
Mate Rogonjic, Finance Director  
Randy Sharpe, City Manager  
Jeff Smock, Mayor

Others Present: Ann Wishert, Maple Leaf

Andrew Blackley, Chairman, called the Service Committee meeting to order at 8:00 a.m.

**APPROVAL OF MINUTES**

Mr. Lelko asked for the following additions:

- Add on page 3 that the 5% is coming from the reserve budget.
- Add on page 3 the word 'sidewalks' when referring to connection of Mel Harder Park to Chardon Park Estates.

Mr. Lelko made the motion to approve the September 17, 2018 minutes. It was seconded by Mr. Blackley.

**DISCUSS BALANCE OF THE 2018 STREET MAINTENANCE PROJECT AND DISCUSS THE UPCOMING 2019 STREET MAINTENANCE PROJECT**

Mr. Courtney provided the Committee with an updated spreadsheet detailing the work still needing completion and work to be started.

Mr. Blackley asked when the contract was awarded for the 2018 project. Mr. Courtney said June. Mr. Blackley asked when the work began. Mr. Courtney said fall. Mr. Blackley commented contractors are starting work too late after a contract award date. He suggested Staff initiate start and finish dates. Mr. Hornyak agreed. Mr. Sharpe asked when the bidding for the 2019 contract will go out. Mr. Courtney said mid-February.

Mr. Courtney explained the 2019 streets are forecasted through 2022. Mr. Blackley asked why there is not much work taking place in 2020. Mr. Courtney said the work is scaled back at that time, for now and if work can be filled in, it will be.

Mr. Courtney explained on Cynthia and Hilltop, that work will be incorporated into a bigger project because there is more than 50% patching that needs to take place and some storm sewers will be installed.

Mr. Lelko asked if there will be an opportunity to make the back road in the cemetery wider. Mr. Courtney said he will look at it.

Mr. Lelko asked what will be done to the streets in the Woods of Burlington. Mr. Courtney said it will be concrete repairs. Mr. Lelko asked for clarification in regards to Lost Pond Pkwy. Mr. Courtney said the work will be from just past Middle Post to before Cedar Glen.

Mr. Blackley asked for an update on the berm grading. Mr. Hornyak said it will begin in May or June.

Mr. Sharpe asked for clear direction on the work in the Woods of Burlington. Mr. Blackley has confidence in the judgement of Mr. Courtney and Mr. Hornyak to continue with spot repairs and wait till later on for resurfacing. Mr. Hornyak said major repairs will be identified and given to the Committee.

Mr. Courtney said Randall Court and Parker Court will be resurfaced. He explained Meadowlands Drive and Fifth Ave will be micro-surfaced. Mr. Hornyak explained that will allow the streets to remain structurally sound and create a maintenance plan. Mr. Blackley asked about the process and product. Mr. Courtney explained it will be through Strausser Construction out of Columbus. This company will have already done a RFP and the contract will be on State Bid. Mr. Courtney explained the cost is more because the street striping will have to be taken off the road and put back on. Mr. Lelko requested traffic loops be given attention.

### **SCOPE OF WORK FOR SOUTH HAMBDEN**

Mr. Courtney provided the Committee with a detailed scope of work summary. The work includes storm sewer and pavement work. There will be no work on the water mains. There will be sanitary sewer work and some drive aprons. Milling of a few inches off the pavement will take place. More catch basins will be added and manholes between the addresses of 322-329 will be rehabilitated.

Mr. Lelko requested residents not receiving apron work be notified by mail or a flyer that they can personally ask the contractor to replace their aprons. Mr. Hornyak noted the property owners will need to set that up on their own and pay the contractor. The City will have no involvement. Mr. Sharpe said properties not having their aprons done, can be identified to notify.

Mr. Lelko asked what the timing for the project is. Mr. Courtney said the first advertisement for the project will be January 31<sup>st</sup>, 2019.

Mr. Lelko asked if traffic will be for local residents only. Mr. Courtney said it will be promoted but a line item for a traffic light and police officers has been added to the contract.

Mr. Smock asked about the time frame for the work. Mr. Courtney said beginning in April and hopefully conclude by the time school begins. Mr. Smock said to make sure the contractor does not leave and return at a later date to do the work.

Mr. Sharpe noted this is an OPWC Grant/Loan project.

### **MENTOR ROAD RESURFACING ONTO CENTER STREET**

Mr. Hornyak explained the County Engineer's Office is going to be resurfacing Mentor Road and asked if the City would like to be a part of the project. The County will oversee and manage the project; the City will only have to pay the County approximately \$15,000 for the work onto Center Street. This project is similar to what took place on Thwing Road.

Mr. Blackley made a motion to recommend to Council the approval of the work. It was seconded by Mr. Lelko. Mr. Sharpe explained legislation will be needed.

### **ELECTRIC VEHICLE RECHARGING STATION**

Mr. Hornyak explained he attended an EPA meeting for potential use of funds for vehicle charging stations in Geauga County. He said settlement money from Volkswagen litigation will be paying for 80% of the cost for the stations and the entity participating will be responsible for 20% of the cost. He said the focus is to reduce diesel emission and Geauga County is at the top of the list to reduce emissions.

Mr. Hornyak said the two options are a quick charge station which costs between \$75,000 - \$80,000; and a slow term charge station which costs between \$5,000 - \$8,000.

Mr. Blackley asked if the EPA has funded others. Mr. Hornyak said no but they intend to have the RFP on State Bid soon. Mr. Hornyak said there is an available \$11.2 million dollars to be awarded for public use – not to be used for police or service garage vehicles.

Mr. Lelko asked how long a charged car lasts. Mr. Hornyak said he is unsure. Mr. Sharpe said details are still emerging.

Mr. Smock asked who will pay for the electricity. Mr. Hornyak said the municipality. Mr. Smock suggested looking into the price of a two (2) hour use in electricity.

Mr. Blackley said Chardon is a logical place for the charging stations, but the spending of 20% for the cost of the station is not appealing; and then having to pay for the electricity. Mr. Blackley expressed interest on the basis of economic development – people could park their cars in a shopping center to charge then go shopping at one of the stores.

Mr. Sharpe noted NOPEC is looking to do this as well. Mr. Smock suggested using NOPEC money to pay for the 20%.

#### **OTHER BUSINESS**

Mr. Sharpe commented on the Street Maintenance Program that the \$100,000 cost has increased that originally anticipated. Mr. Rogonjic said the money will come from the Reserve Budget. Mr. Lelko asked if Mr. Rogonjic is sticking to the 5% mark. Mr. Rogonjic said it will be less than 10%, not quite 5%.

Mr. Blackley asked about the status of the Gazebo. Mr. Hornyak said the engineer Mr. Cohen's father passed away so he is behind. Drawings for the rehabilitation is coming in though. Mr. Blackley asked if there are any issues in the meantime at the Gazebo. Mr. Hornyak said no.

Mr. Lelko explained the Village of Peninsula, Ohio lost their service garage to a fire. He offered help and advice if they need it.

#### **EXECUTIVE SESSION – none**

#### **ADJOURN**

Mr. Lelko made the motion to adjourn. Mr. Blackley seconded it. The meeting was adjourned at 9:07 a.m.

Respectfully Submitted:

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ANDREW BLACKLEY, CHAIRMAN

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Rebecca Repasky, Secretary