



City of Chardon

Chardon Municipal Center • 111 Water Street • Chardon, Ohio 44024-1201

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M-E-M-O-R-A-N-D-U-M

CITY COUNCIL
CITY MANAGER
440-286-2600

Fax: 440-286-2658

FINANCE
440-286-2470
Fax: 440-286-2658

Income Tax
440-286-2696
Fax: 440-279-0903

Water & Sewer Billing
440-286-2949
Fax: 440-286-2658

PARK & RECREATION
440-286-2630
Fax: 440-286-2658

POLICE
440-286-6123
Fax: 440-286-2680

PLANNING & ZONING
440-286-2654
Fax: 440-286-5541

PUBLIC SERVICE
440-286-2655
Fax: 440-286-5541

*Division of Streets,
Cemeteries & Parks*
440-286-2656
Fax: 440-286-2681

*Division of Water
& Wastewater*
440-286-2657
Fax: 440-286-7538

To: Records Commission
From: Randal B. Sharpe, Chairman
Date: December 15, 2020
Subject: Records Commission Meeting

The Records Commission of the City of Chardon has scheduled a meeting for **Thursday, December 17, 2020 at 4:00 PM**. The committee will meet via video-conference, Zoom (Meeting ID: 864 3186 3903).

Agenda

1. Call to Order
2. Approval of Minutes - June 11, 2020
3. Old Business
4. New Business
5. Set Date for Next Meeting
6. Any Other Business
7. Adjourn