

February 5, 2010

The Council of the City of Chardon will meet in Special Session on **Wednesday, February 10, 2009 at 6:00 P.M.** in Council Chambers of the Chardon Municipal Center.

**AGENDA:**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Orientation Introduction
5. Form of Government and Powers
  - a. City Council (Charter: Art. II, Sec. 2.01 & Art. III, Sec. 3.06)
  - b. Manager (Charter: Art. V., Sec. 5.02)
6. Public Records
7. General Standards of Ethical Conduct (Code: Chapter 107)
8. City Council Procedures and Practices (Code: Chapter 111)
  - a. Establishing Meeting Agenda (Code: 111.03(a))
  - b. Procedural Guidelines
  - c. Executive Sessions (Code: 111.03(b))
  - d. Council Committees
    1. Duties & Responsibilities as Chairman
  - e. Succession of Mayor/President of Council (Code: 111.08)
  - f. Council Expenses and Travel
  - g. Representing the City and Council
  - h. Communication with the Manager and Staff (Charter: Art. III., Sec. 3.13)

9. Department Briefings
  - a. Planning and Zoning
  - b. City Manager
  - c. Assistant City Manager
  - d. Engineering
  - e. Finance Department
  - f. Fire Department
  - g. Legal Department
  - h. Municipal Court
  - i. Park & Recreation
  - j. Police Department
  - k. Public Service Department
10. Executive Session
11. Any Other Business
12. Adjournment

---

AMY DAY  
Clerk of Council

The City complies with ADA requirements.