

# City of Chardon

## SIGN PERMIT APPLICATION

Application No. \_\_\_\_\_

The applicant hereby applies for a SIGN PERMIT pursuant to the requirements of the City of Chardon, Sign Regulations (Codified Ordinances, Chapter 1129) for the sign(s) herein identified. The application constitutes agreement by the applicant to comply with all City ordinances relating to the proposed sign(s). Said agreement is a condition of permit issuance.

Business name: \_\_\_\_\_ Address: \_\_\_\_\_

All signs shall be displayed upon the identified property.

Proposed Sign Type: ( ) Projecting \*(C-2 District Only) ( ) Freestanding ( ) Wall  
( ) Sign on awning/canopy A separate permit is required for each type of sign.

### Information required:

1. One site plan showing the building, lot and proposed sign location with all dimensions.
2. One scale shop drawing for the sign showing all dimensions.

\* For projecting sign include one drawing, or picture, of the sign bracket showing dimensions and mounting height.

Applicant Signature _____	Phone _____
Applicant Name (Print) _____	Fax _____
Address _____	E-Mail _____
City, State, Zip Code: _____	
Property Owner _____	Phone _____
Address _____	Fax _____
City, State, Zip Code: _____	E-Mail _____

### FOR CITY USE ONLY

Zoning District \_\_\_\_\_ Parcel No. 10- \_\_\_\_\_ Date Received: \_\_\_\_\_ Fee Due: \_\_\_\_\_ Date Paid: \_\_\_\_\_

#### **WALL SIGNS:** (Wall signs are limited by the total area of all wall signs, not by the number of wall signs.)

##### Primary frontage

Building or tenant space width \_\_\_\_\_ lf. x District area allowance \_\_\_\_\_ sf/lf = Base sign area allowed \_\_\_\_\_ sf.  
Building setback (ROW) \_\_\_\_\_ ft. Base area increase for setback over 100 ft \_\_\_\_\_ % = Increase allowed \_\_\_\_\_ sf.  
Primary frontage maximum sign area allowed \_\_\_\_\_ sf.  
Total primary frontage sign area proposed \_\_\_\_\_ sf.

##### Secondary frontage (corner lot or side/ rear entrance)

Secondary frontage maximum sign area allowed is 1/2 of primary frontage maximum sign area \_\_\_\_\_ sf.  
Total secondary frontage sign area proposed \_\_\_\_\_ sf.

#### **FREESTANDING SIGN:**

##### Allowances for District

Max. Height \_\_\_\_\_ ft Min. setback ROW \_\_\_\_\_ Min. setback sideline \_\_\_\_\_ ft. Max. Area \_\_\_\_\_ sf.  
Lot frontage \_\_\_\_\_ ft. Percent area increase for frontage over 200 ft. \_\_\_\_\_ % = Increased area allowed \_\_\_\_\_ sf.  
Total sign area allowed (not more than 75 sf.) \_\_\_\_\_ sf.

##### Proposed:

No. of signs \_\_\_\_\_ Height \_\_\_\_\_ ft Setback ROW \_\_\_\_\_ Setback sideline \_\_\_\_\_ ft Total sign area proposed \_\_\_\_\_ sf.

#### **PROJECTING SIGN:** (C-2 District only) Maximum width 3 ft. Maximum height 4 ft. Maximum area 12 sf.

Tenant space width \_\_\_\_\_ lf Proposed height from grade to top of sign or support (greater) \_\_\_\_\_ ft.  
Proposed height grade to bottom of sign \_\_\_\_\_ ft Sign width \_\_\_\_\_ ft Sign height \_\_\_\_\_ ft Sign Area \_\_\_\_\_ sf.

The SIGN PERMIT for the sign(s) included in this application is hereby APPROVED / DENIED.

Zoning Inspector \_\_\_\_\_ Date Reviewed \_\_\_\_\_ Issued: \_\_\_\_\_ Field Checked \_\_\_\_\_

Reason for Denial: \_\_\_\_\_